

STANDARD BANK

DECEASED ESTATES

WHAT YOU **NEED** TO KNOW



1

OBTAIN THE DEATH CERTIFICATE



The BI-1663 form as well as the deceased's original valid ID must be taken to the nearest office of the Department of Home Affairs so that a death certificate can be issued.

2

REPORT THE DEATH TO THE MASTER

The estate of a deceased must be reported to the Master of the High Court along with the documents listed on the right.



3

APPOINT AN EXECUTOR



An executor refers to a person named by the maker of the will to carry out the instructions of the will.

4

CONTACT STANDARD BANK

To report the death of a Standard Bank customer or for **ANY** assistance, please call **0860 439 770**, email us on deceasedqueries@standardbank.co.za or visit us on www.standardbank.co.za and access the Deceased Estates information on the **Learn** tab.



DOCUMENTS REQUIRED FOR THE MASTER

- Original/certified copy of the marriage certificate
- Declaration of marriage by surviving spouse indicating the type of marriage
- The will/completed next-of-kin affidavit
- Completed inventory form
- List of the deceased's creditors
- Declaration to confirm that the estate has not been reported at another Master's Office

DOCUMENTS REQUIRED FOR STANDARD BANK

- Certified death certificate
- Certified ID of deceased
- Certified letter of appointment as Executor (LOA/LOE)
- Certified BI-1663 (Death Notice)
- Certified ID document of the executor/Agent
- Certified proof of residence of Executor /Agent
- Certified proof of banking details of estate late account
- Contact details and address of the executor/next of kin.